



UNIVERSITY OF OXFORD

# Oxford Test of English A guide for test takers



## Introduction

The Oxford Test of English and the Oxford Test of English for Schools are online computeradaptive proficiency tests for learners of English at A2, B1, and B2 levels of the Common European Framework of Reference (CEFR). They are recognized by universities, colleges, and employers across the world as proof of English language ability.

You can find a list of recognizing institutions at www.oxfordtestofenglish.com.

## What's the difference between the Oxford Test of English and the Oxford Test of English for Schools?

The questions in the Oxford Test of English are suitable for young adults and adults (aged 16 years and older), while the questions in the Oxford Test of English for Schools are more suitable for younger learners (12 years to 16 years). Everything else about the two tests is the same: they have the same test format, they are the same difficulty, they are certified by the University of Oxford, and they are awarded the same certificates and report cards.

## About the test

The Oxford Test of English and the Oxford Test of English for Schools are computer-based tests. There are four modules: Speaking, Listening, Reading, and Writing. You can take the whole test (all four modules), a single module, or any combination of the four modules.

Visit www.oxfordtestofenglish.com for information on participating test centres.

Both the Oxford Test of English and the Oxford Test of English for Schools use a bank of questions for each module so that during one test session, each test taker gets a different version of the test. The Listening and Reading modules are adaptive, which means that the questions get more difficult or easier depending on whether you answer them correctly or not. This allows the computer to accurately assess your level of English. The Speaking and Writing modules are marked by trained English language assessors.

The following information tells you what is in each module, how long you have to complete it, and what is being tested.

## Speaking module

Timing: approximately 15 minutes

Part	Structure	Testing focus	
1	Interview Eight questions on everyday topics Questions 1 and 2: Talk for ten seconds per question Questions 3–8: Talk for twenty seconds per question	<ul> <li>responding to questions</li> <li>giving factual information</li> <li>expressing personal opinions on everyday topics</li> </ul>	
2	Voicemail Twenty seconds' preparation time Voicemail 1: Leave a voicemail Voicemail 2: Reply to a voicemail Talk for forty seconds per voicemail	<ul><li>organizing longer speech</li><li>speaking formally or informally</li></ul>	
3	Talk Short talk Choose two of four photos to talk about Thirty seconds' preparation time Talk for sixty seconds	<ul><li>organizing longer speech</li><li>describing</li><li>comparing and contrasting</li><li>speculating</li><li>suggesting</li></ul>	
4	Follow-up questions Six questions on the topic of the Part 3 talk Talk for thirty seconds per question	As for Part 3 and including:  responding to questions  expressing, justifying and responding to opinions  expressing feelings  agreeing and disagreeing	

## Listening module

Timing: approximately 30 minutes

Part	Structure	Testing focus		
1	Multiple choice – picture options	Identifying		
	Five short monologues/dialogues each with a three-option multiple choice picture option question	specific information		
	Audio and visual input			
	Time to check answers: ten seconds			
2	Note completion	Identifying		
	A longer monologue with a-note completion task	specific information		
	Five three-option multiple-choice questions			
	Time to check answers: fifteen seconds			
3	Matching opinions with people who say them	Identifying		
	A longer dialogue	stated opinion		
	Five three-option multiple-choice questions	• implied meaning		
	Time to check answers: fifteen seconds			
4	Multiple choice	Identifying		
	Five short monologues/dialogues each with a	attitude/feeling/opinion		
	three-option multiple choice question	• gist		
	Time to check answers: ten seconds	function/reason/purpose		
		speaker relationship		
		• topic		
		type/genre		

## **Reading module**

Timing: 35 minutes

Part	Structure	Testing focus	
1	Multiple-choice questions on short texts Six short texts from a variety of sources each with a three-option multiple choice question Texts may be adverts, blogs, emails, notes, notices, and text messages One minute twenty seconds to answer each question	<ul><li>Identifying</li><li>main message</li><li>purpose</li><li>detail</li></ul>	
2	Multiple matching Six items to match with three profiles of people Texts are factual and may be from magazine articles or blogs Eight minutes to process the texts and complete the tasks OR Multiple matching Six profiles of people to match with four longer text descriptions Texts may be from brochures, advertisements, or magazine articles Eight minutes to match the profiles and texts	Expeditious search reading at local and global levels to identify  • specific information  • opinion and attitude  Expeditious search reading at local and global levels to identify  • specific information  • opinion and attitude	
3	Gapped text Six extracted sentences inserted into a longer text Texts may be from online sources such as a newspaper or magazine article Eleven minutes to decide where the sentences fit in the text	Identifying  • text structure  • organizational features of a text	
4	Multiple-choice questions on longer text Four three-option multiple-choice questions Texts may be formal, neutral or informal in register and may be from online sources such as a newspaper or magazine article Eight minutes to answer four questions	Identifying      attitude/opinion     purpose     reference     the meanings of words in context     global meaning	

## Writing module

Timing: 45 minutes

Part	Structure	Testing focus		
1	Email	giving information		
	Respond to an email	expressing and responding to		
	Write between 80–130 words	opinions and feelings		
	Responses are either informal or formal/neutral, and need to include the three prompts from the input email	transactional functions such as inviting/requesting/ suggesting		
	Twenty minutes to write an email			
2	In Part 2, you have a choice of writing an <b>essay OR</b> an <b>article/review</b>			
	Essay	expressing and responding to		
	Essay topic typical of classroom discussions	opinions		
	Write between 100–160 words	developing an argument		
	Twenty-five minutes to write an essay			
	Article/Review	describing		
	Article or review topic typical of classroom	narrating		
	discussions	expressing feelings and		
	Write between 100–160 words	opinions		
	Twenty-five minutes to write an article or review	recommending		

## Registering for the test

You can only take the Oxford Test of English at an approved test centre. Please ask your school for information about your nearest test centre, or visit www.oxfordtestofenglish.com. Please contact your nearest test centre directly with any questions – they will tell you the dates when the test is available and how much it costs to take the test.

If you are under 16 years old, the test centre will need your parent or guardian to give consent to OUP to manage your data. Check with your test centre.

After you have paid the fee for the test and the test centre has confirmed your session with Oxford University Press, they will send you an email inviting you to register your Oxford Test of English account. You must register before your test day.

You will receive an email inviting you to register. The link in the email will take you to the registration form, where you need to enter your personal details.

You will need to enter:

- Your date of birth
- Your type of ID
- Your ID number

Once you have entered your details, you must check them and ensure that they are correct.

Please note, your test centre is responsible for registering your name. You must ensure that your test centre has done this correctly and that your name appears in full and exactly matches your name as displayed on your ID. If your name is incorrect, please contact your

Only the following official photograph ID types are acceptable:

- Passport
- Driving licence
- National ID

Test takers 17 years or younger who do not have a passport, driving licence or national ID must notify their test centre before registering for an account. The test centre will issue the test taker with a Test Taker Identification Form. Check with your test centre for further details.

Remember to bring the ID that you register with on the day of the test.

Your test centre will also tell you:

- the date and time of your test session
- where you will take your test.

## Preparing for the test

To maximize your results, it's a good idea to visit www.oxfordtestofenglish.com and use these free test preparation resources:

#### **Demo tests**

There are separate demo tests for the Oxford Test of English and the Oxford Test of English for Schools. The demo tests are free. The Oxford Test of English demo has questions at CEFR B1 level, and the Oxford Test of English for Schools demo has questions at CEFR B2 level. The demos are designed to familiarize you with the different types of questions in the test, the time allowed to answer each question, and the online test experience.

## Sample tests

You can download free sample tests with audio, audioscripts, answer keys, and model answers.

## **Practice tests**

You can download free practice tests at A2, B1 and B2 levels for the Oxford Test of English and A2, B1, and B2 for the Oxford Test of English for Schools.

#### **Speaking and Writing tips**

You can download free tips packed with advice, useful language, and DOs and DON'Ts for taking the test.

## **Test day**

- Make sure you arrive at the test centre at least half an hour before your test is scheduled to start. Your test centre will inform you of the time you need to arrive.
- When you arrive at the test centre, the invigilator will tell you where to put your personal belongings, such as your bag and your phone, while you are taking the test. You must switch off any electronic devices, such as mobile phones, before you give them to the invigilator. You cannot access these belongings until the test ends.
- You must follow any instructions given by the invigilator. You must not talk during the test, except in the Speaking module, or to talk to the invigilator. There will be time for you to ask questions before the test starts. If you have a question, please put up your hand and wait for the invigilator.
- The invigilator will ask you to sit at a particular computer where you will take the test. You must stay in your seat until the test finishes. If you need to use the toilet during the test, your test will continue and you will lose any time spent away from the computer.
- You will need to sign in using your username and password to take the test. Make sure you know your user name and password.



• After you sign in, the invigilator will check your identification.

#### Your identification document (ID)

You must take the ID you used to register for the test with you on the test day. You must keep the ID on your desk with the photograph showing throughout the test. The following forms of photographic ID are accepted:

- National identity card
- Passport
- Driving licence
- Test Taker Identifiction Form.

## Malpractice

Oxford University Press takes malpractice very seriously and has set out a malpractice policy, available at www.oxfordtestofenglish.com.

To ensure fairness to all test takers, in the Oxford Test of English terms and conditions, you agree not to do anything before, during, or after the test that might give you or any other test takers an unfair advantage. The following are some examples of unacceptable behaviour which might lead to Oxford University Press withholding or withdrawing your results.

- You must not bring any dictionaries, paper, pens, pencils or electronic equipment, such as laptops, mobile phones, cameras, smart watches, digital sound recorders, etc., into the test room. If you bring any electronic devices with you on the day, you must turn them off and give them to the invigilator before you enter the test room.
- You must not copy the questions or answers in the test, or share the questions or answers with anyone else.
- You must not take the test for someone else or let anyone take the test on your behalf.
- You must not talk to other test takers during the test.
- You must not smoke in the test room.

- You must not eat in the test room.
- You may take water into the test room in a clear plastic bottle with any labels removed.









#### Audio check

You will complete an audio check before the test starts to make sure the headphones and microphone provided by the test centre are working properly. You should speak clearly at a normal level into the microphone. You can change the volume during the test. If there is a problem with the headphones or microphone, tell the invigilator – you must not try to fix the problem yourself. It is a good idea to keep the headphones on for all four modules if you are doing the whole test; during the Speaking module, other test takers in the room will be speaking at the same time as you. There may also be some background noise, which headphones will reduce.

When everyone is ready, the invigilator will start the test.

## The Speaking module

You will need to wear the headphones provided during the Speaking module. In the Speaking module, your answers to the questions are recorded. The recordings will be marked by a trained assessor, so please speak clearly into the microphone. For each question, a clock shows how much time you have to answer. The Speaking module moves from one question to the next automatically. You cannot return to a question after the time runs out. Remember that you can change the volume to the level you want during the Speaking module.

## The Listening module

You will need to wear the headphones provided during the Listening module. You can listen to each question two times. You can choose your answers at any time while the question is on screen. If you answer a question after the first time you listen, you can click the 'Next' button to go to the next question. After the second time you listen to the question, a clock shows how much time you have left to finish choosing your answers. The question will then automatically move to the next screen. You cannot return to a question after you click 'Next' or after the time runs out. Remember that you can change the volume to the level you want during the Listening module.

#### The Reading module

For each question, a clock shows how much time you have to answer the questions. After you answer a question you can click 'Next' to go to the next question. You cannot return to a question after you click 'Next' or after the time runs out.

#### The Writing module

For Writing Part 1 you will write an email.

For Writing Part 2 you will have a choice of writing an essay or a magazine article/review. A clock shows how much time you have to answer each question. You cannot return to a question after you click 'Next' or after the time runs out.

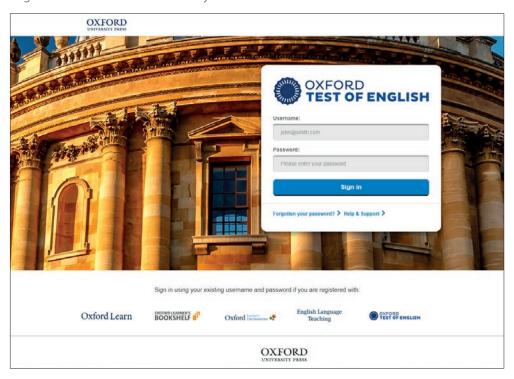
## **During the test**

During the test, invigilators will walk around the room to make sure there are no problems, and to check IDs. If you have a question, put up your hand and wait for the invigilator. When the test is complete, you will need to sign out. You can then quietly leave the room and get your belongings. You must not talk to other test takers until you leave the test room. Full details of the test regulations are available on www.oxfordtestofenglish.com.

## **Viewing your results**

Your results for the Listening and Reading modules will be available immediately after the test. Your results for Speaking and Writing will be available **five days** after the test date.

You will receive an email when each module result is available. Sign in to your Oxford Test of English account to see or download your results.

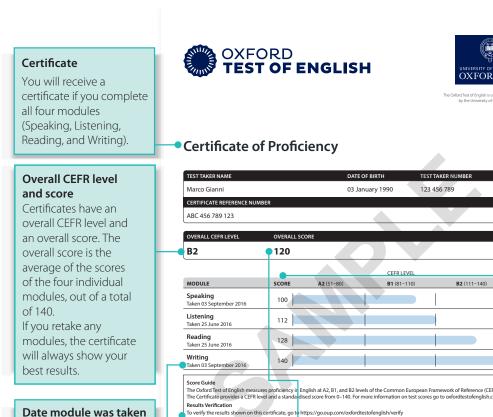


## **Understanding your results**

Oxford Test of English results are valid for life – they never run out. However, some institutions such as universities may have their own policies on how recent your evidence of English language proficiency must be.

You will get Module Report Cards for each module you take. You will only get an Oxford Test of English Certificate of Proficiency if you take all four modules.

The certificate and report cards are the same for the Oxford Test of English and the Oxford Test of English for Schools.



#### Module score

Each module is given a CEFR level and a score out of 140. This shows your relative strengths across the four skills.

If you wish to improve your score, you can retake an individual module, rather than the whole test.

You may take individual modules on different dates. Here you can see the date each module was taken.

## **Verifying results**

Universities and employers will need you to verify your results.

For further information about results verification, go to

https://verify.oxfordtestofenglish.com.

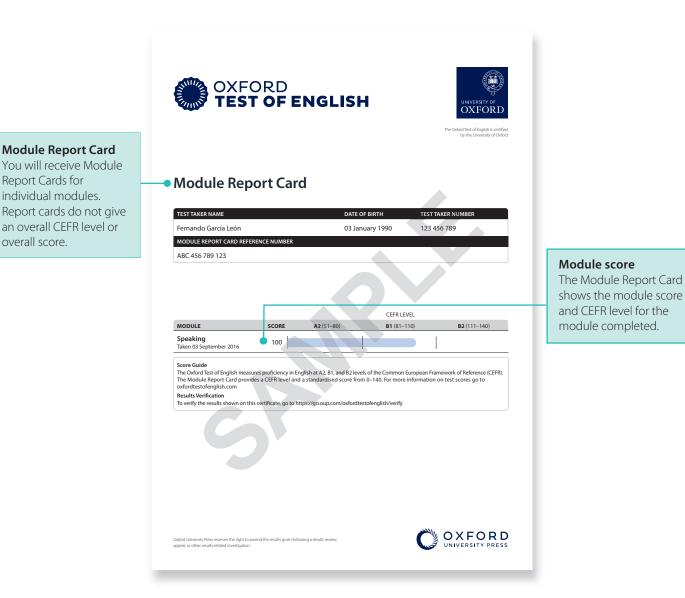
## Test scores

Scores for the Oxford Test of English are from 51–140. These scores are aligned to CEFR levels A2, B1, and B2. The scale is used for the individual module scores and the overall score for the test.

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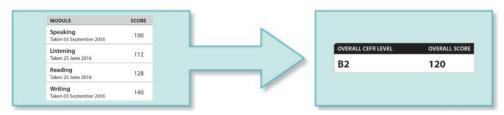
Charles Byle

	A2		B1		B2	
	A2.1	A2.2	B1.1	B1.2	B2.1	B2.2
5	1 6	6 8	1 9	6 1	11 12	26 140



## How overall CEFR level and overall scores are calculated

You are given a CEFR level and score for each module and, if you have taken all four modules, an overall CEFR level and overall score. For this reason, you may find that you have scores at more than one CEFR level. For example, B2 for Reading, Listening, and Writing, but B1 for Speaking, and an overall score of B2:



Your institution or employer may take the individual module scores into account if a particular language skill, for example, Speaking, is more important than others for your course or job. Similarly, they may require B2 in all four skills. This is decided by the institution or employer.

Report Cards for

overall score.

individual modules.

## **CEFR level descriptors**

The Common European Framework of Reference (CEFR) is a widely-recognised international benchmark for language ability, developed by the Council of Europe (2001). The table below shows how the overall scores of the Oxford Test of English relate to the CEFR levels, and what you are likely to be able to do if your score corresponds to the range for levels B2, B1, and A2.

Overall score	CEFR level	CEFR level descriptors©
111–140	B2	Can understand the main ideas of complex text on both concrete and abstract topics, including technical discussions in his/her field of specialization. Can interact with a degree of fluency and spontaneity that makes regular interaction with native speakers quite possible without strain for either party. Can produce clear, detailed text on a wide range of subjects and explain a viewpoint on a topical issue giving the advantages and disadvantages of various options.
81–110	B1	Can understand the main points of clear standard input on familiar matters regularly encountered in work, school, leisure, etc. Can deal with most situations likely to arise whilst travelling in an area where the language is spoken. Can produce simple connected text on topics, which are familiar, or of personal interest. Can describe experiences and events, dreams, hopes and ambitions and briefly give reasons and explanations for opinions and plans.
51–80	A2	Can understand sentences and frequently used expressions related to areas of most immediate relevance (e.g. very basic personal and family information, shopping, local geography, employment). Can communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar and routine matters. Can describe in simple terms aspects of his/her background, immediate environment and matters in areas of immediate need.

<sup>©</sup> The copyright for the CEFR level descriptors is owned by the Council of Europe.

## **Getting the results you want**

The Oxford Test of English is accepted by a large number of institutions and employers as proof of language proficiency. However, before the test, make sure that you know exactly what results you need to get. For example, an institution might require evidence of a specific CEFR level for each module in the test, or it may just require an overall CEFR level.

## **Sharing your results**

To share your results with universities, employers and other organizations, visit https://verify.oxfordtestofenglish.com.

## Retaking the test

If you didn't get the results you wanted, you can retake the whole test or the individual modules you wish to improve. It is recommended that you use the time between retakes for further study. You can find more information about retakes in the Test Regulations at www.oxfordtestofenglish.com.

## Concerned about your results?

## **Results review**

If you are unhappy with a result you receive, you can request a results review via your test centre. Fees for results reviews are available from the test centre and may vary at different test centres.

A results review consists of either a re-mark of the Speaking or Writing module, or a results check of the Listening or Reading module. A results review will not result in a lower score than that achieved in the original test. If the CEFR level for the module or the overall CEFR level increases as a result of the results review, the review fee is refunded.

In the unlikely event that the results review identifies an error in the tasks presented to you during the test, you may need to retake the test. In such cases, your review fee may be refunded and you may be offered a refund of the test fee or a free test resit via the test centre.

Please note that as the Listening and Reading modules are marked by computer, errors in marking are extremely rare so a results review for these modules is unlikely to result in a change to the original result.

## **Appeal**

If you have requested a results review for one or more modules of the test and you are still unhappy with the outcome, you may request an appeal via the test centre. The test centre will charge a fee to process an appeal. You cannot request an appeal if you have not previously requested a results review. All appeals are reviewed by the University of Oxford. The decision of the university is final.

Please note that the appeal process checks that the test was administered correctly; no modules are re-marked as part of an appeal.

## Reasonable adjustments

The Oxford Test of English and the Oxford Test of English for Schools can be taken with a range of reasonable adjustments related to visual difficulties, hearing difficulties, learning difficulties or access needs. Special requirements must be requested at the test centre. See <u>www.oxfordtestofenglish.com</u> for further details.

## **Frequently Asked Questions**

## On the test day

## What if I am late for the test?

Once the test has started, test takers arriving late cannot join the test.

## What if I cannot come to the test?

If you cannot attend the test, contact the test centre as soon as possible.

#### What form of identity do I need?

You need to bring the identity document you entered during registration. This will be your national identity card, driving licence, your passport, or Test Taker Identification Form. No other form of ID will be accepted.

#### What if I forget my ID?

If you do not have a valid form of photographic ID, you will not be allowed to take the test.

#### What happens if something goes wrong with my computer?

If there is a technical problem with your computer, put up your hand and tell the invigilator. Do not try to fix the problem yourself.

## **During the test**

### What if I need a break during the test?

If you need to take a break during the test, for example to go to the toilet, put up your hand and ask the invigilator. Please note that the test will continue, and you will lose the time spent away from the computer.

## Can I leave if I finish the test early?

Yes, normally you will be able to leave early. If you want to leave early, put up your hand and wait for the invigilator. Sometimes you may not be able to leave early – the invigilator will tell you.

## During the test, can I change my answers to questions?

Yes. For the Listening, Reading, and Writing modules, you can change your answer as many times as you like until either you click 'Next' or run out of time for the guestion.

### Can I go back to a previous question?

No. After you click 'Next' or run out of time, you cannot go back to a previous question.

### Do I have to give an answer?

In Listening and Reading you have to answer a question before you can click 'Next' and move on to the next question. If you do not answer before time runs out, the question will be marked as incorrect. If you do not answer a question in the Speaking and Writing modules, you may lose marks.

## What criteria are used to mark the Speaking and Writing modules?

Speaking is marked on on Task fulfillment, Pronunciation and fluency, Grammar, and Lexis. Writing is marked on Task fulfillment, Organization, Grammar, and Lexis.

## Do I have to answer all the questions in the Speaking module?

You should try to answer all the questions in the Speaking module. If you do not speak enough, you will lose marks.

# Is there a penalty if I write more than 130 words for Writing Part 1, or more than 160 words for Writing Part 2?

There is no penalty for writing more words. However, if you include information that is irrelevant, or if your answer is not well organized, you might lose marks.

# Is there a penalty if I write fewer than 80 words for Writing Part 1, or fewer than 100 words for Writing Part 2?

Yes. If you do not write enough words, you will lose marks for Task fulfilment.

### Do I have to include all three prompts in the email in Writing Part 1?

Yes. The prompts will help you organize your email. If you do not use all three prompts, you will lose marks.

You can find more information in the sample test, available on <u>www.oxfordtestofenglish.com</u>.

## After the test

#### How soon can I retake the test?

You can find more information about retakes in the Test Regulations at <a href="https://www.oxfordtestofenglish.com">www.oxfordtestofenglish.com</a>.

## When will my results be available?

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